

District Legal Services Authority, West Godavari, Eluru

NOTIFICATION NO.1/2025

Applications are invited from the eligible Lawyers who are having requisite qualifications in the prescribed format enclosed herewith for engagement of the post of Deputy Chief Legal Aid Defense Counsel full time on contract basis initially for a period of two years with a stipulation of extension on yearly basis on satisfactory performance.

Vacancy of post	Honorarium per month
Deputy Chief Legal Aid Defense Counsel – 1	Rs.45,000/-

1) Scope of work: Legal Aid Defense Counsel System (LADCS) involve full time engagement of Lawyers with support system dealing exclusive with Legal Aid work in Criminal matters of the District or Headquarters at Eluru. At every stage starting from pre-arrest, arrest and Remand stage to the conclusion of trials and appeals etc., to enhance the availability and accessibility of Legal Aid in a timely manner and help in creating a mechanism to provide qualitative and competent legal services in a professional manner to under privileged and disadvantaged sections of the society. The following end to end Legal services shall be provided through the Legal Aid Defense Counsel System.

- Legal Advice and Assistance to all individuals visiting the office.
- Representation/Conducting trial and appeals including all miscellaneous work in all criminal courts such as Sessions, Special and Magistrate Courts including executive courts,
- Handling Remand and Bail work,
- Providing legal assistance at pre-arrest stage as per need and also in accordance with NALSA's scheme for providing such assistance,
- Any other legal aid work related to District Courts or as assigned by the Secretary DLSA,
- Periodic visit of Prisons of the District under the guidance of the Secretary, DLSA.

The Lawyer so engaged therein will not be allowed to take any other private cases or any other Retainership.

The scheme of engagement along with **application form may be downloaded from the official website of District Court (<https://westgodavari.dcourts.gov.in>) and also notice board of District Legal Services Authority, W.G, Eluru.** The duly filled in application form along with self attested copies of documents and **5 photo copies of Judgments in 5 Sessions cases represented as Defense Lawyer and at least photo copies of 5 cross examinations in Sessions cases be submitted to the Secretary, DLSA, W.G, Eluru,** wherein the candidates desire to apply through speed post or in an envelope personally in the office of Secretary, District Legal Services Authority, W.G, Eluru **on or before 18-3-2025 by 5.00 pm.** Any application received after due date will not be considered.

Note: Applying for engagement does not create any right/assurance whatsoever.

SELECTION PROCEDURE:

Selection is as per the guidelines purely on merit.

The eligibility criteria is as follows.

Qualifications for Deputy Chief Legal Aid Defense Counsel:

- **Practice in Criminal Law for at least 7 years,**
- Excellent understanding of Criminal Law
- Excellent oral and written communication skills
- Skill in legal research
- Thorough understanding of ethical duties of Defense counsel
- Ability to work effectively and efficiently with others
- **Must have handled at least 20 criminal trials in Sessions Courts,** may be relaxed in exceptional circumstances, by Hon'ble Executive Chairman, SLSA.
- **IT Knowledge with proficiency in work.**


Work Profile :

Deputy Chief Legal Aid Defense Counsel.

- Conducting trials/ appeals/ Remand work /Bail applications/visits to prisons etc., as assigned by Chief Legal Aid Defense Counsel.
- Filing and arguing appeals and bail applications in Courts.
- Maintaining complete case files.
- Doing legal research in legal aided cases and guiding assistant legal Aid Defense Counsel and law students attached with the office in legal research.
- Proper client interviews at various stages for quality research work and representation at remand, trial and appellate stage.
- All or any of the work of the Chief Legal Aid Defense Counsel as per assignment,
- Any work/duty assigned by Legal Services Authority.

After selection, engagement contract will be executed between the Secretary, DLSA, W.G, Eluru and the person so engaged.

Eluru,
Dt:27-2-2025.


I Additional District Judge
(FAC)Chairman-cum-Prl. District Judge
DLSA, W.G, Eluru.

To

- 1) The Prl. District & Sessions Judge, W.G, Eluru.
- 2) All the Addl. District & Sessions Judges in the District.
- 3) All the Chairmen, Mandal Legal Services Committees notification in the District. } - with a request to cause affixture of the in the notice boards of the respective courts
- 4)The Secretary, DLSA, W.G, Eluru – with a direction to cause affixture of the notification in the notice board of DLSA.
- 5) All the Presidents, Bar Associations in the District – for wide publicity among the Advocates.
- 6) The incharge System Officer, e-courts project, District Court, Eluru – with a direction to upload the notification in the District Court website.

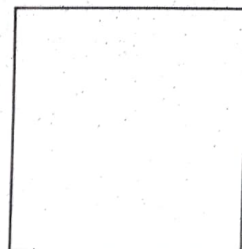
D/S. No. 573
27/2/2025

**APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYER IN
LEGAL AID DEFENSE COUNSEL SYSTEM, WEST GODAVARI, ELURU**

STATE _____

DISTRICT _____

Application No. _____
(For Office use)



Photo

APPLICATION FOR DEPUTY CHIEF LEGAL AID DEFENSE COUNSEL

1. Applicant's Name :
2. Father/Husband's Name :
3. Date of Birth :
4. Age (as on **01-03-2025**) :
5. Gender :
6. Residential Address :
7. Office Address :
8. Chamber Address (if any) :
9. Telephone no. (O) :
10. Telephone No. (R) :
11. Mobile No. :
12. Fax No. :
13. E-mail ID :
14. PAN No. :
15. AADHAR No. :

16. Educational Qualification (Please enclose self-attested copies of documents):

Course	Name of Board/ University	Year of Passing	Obtained Percentage (aggregate)
Graduation			
Professional Degree LLB			
LLM			
Any other (if any)			

17. Date of Enrollment as Lawyer:

18. Enrollment No. :

(Attach self-attested copy of enrollment certificate issued by Bar Council)

19. Experience in Bar :

(Duration of actual practice)

(Attach an experience certificate issued by the Bar Association/Council)

(a) Total no. of cases handled:

(b) Nature of cases handled :

(Attach extra sheet, if required)

(c) Specialization, if any :

(The details of a few important cases, the Applicants have dealt with/handled and reported judgment if any.)

20. Whether empanelled as Central/State Government or Government undertaking counsel/pleader :
(Indicate period& attach documents)

21. The Courts where the Applicant is regularly practicing :
(Enclose Bar Association Membership Certificate)

22. Specify whether earlier remained on the panel of HCLSC/DLSA or TLSC :
(Indicate period, number of legal aid cases handled& result)
(attach documents)

23. Whether any disciplinary case/Complaint is/was against the Applicant with any Bar Council : YES NO
(If yes, specify details of both disposed & pending with documents)

24. List of the documents to be attached.

1. Self-Attested copy of Certificates in support of educational qualifications.
2. Self-Attested copy of **Certificate in Enrollment issued by the Bar Council** under the Advocates Act, 1961.
3. Self-Attested copy of Photo Identity Card, Address Proof.
4. Self-Attested copy of ITR for last 3 years (if available).
5. **Photo copies of judgments in 5 Sessions cases**, represented as Defense lawyer.
6. **Photocopies of at least 5 cross examinations in Sessions cases.**

(Signature)

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agrees to abide by those. I declare that I fulfill the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalised by any Bar Council in any Disciplinary Proceedings. I also undertake to maintain absolute integrity and discipline as required there under. I agree with the remuneration structure and all the terms and conditions notified by SLSA/DLSA concerned.

(Signature)

Place: _____

Date: _____