



**A.P. HIGH COURT LEGAL SERVICES COMMITTEE
HIGH COURT OF ANDHRA PRADESH AT AMARAVATHI, HIGH COURT
BUILDINGS, NELAPADU, GUNTURU DISTRICT - 522239.**

Roc.No.56 /APHCLSC/2024, Dated:03.02.2024

From:

Smt. G.MALATHI,
SECRETARY, (District & Sessions Judge)
A.P.High court Legal Services Committee.

To

The Registrar (IT-cum-Central Project Co-ordinator),
High Court of Andhra Pradesh,
Amaravati.

Sir,

SUB: Andhra Pradesh High Court Legal Services Committee - Request
to upload the Tender Notification in the website of A.P. State
Legal Services Authority - Regarding.

Adverting to the captioned subject, I am herewith sending TENDER
NOTIFICATION calling for tenders for supply of stationery items for the use in the
office of A.P. State Legal Services Authority for uploading the same in the official
Website of A.P. High Court Legal Services Committee.

Encl: Tender Notification letter.

Yours sincerely,


**SECRETARY,
APHCLSC.**

DISNO 153
3/2/24

Received by
P.S. TO R(JT)
3/2/24



**GOVERNMENT OF ANDHRA PRADESH
ANDHRA PRADESH HIGH COURT LEGAL SERVICES COMMITTEE**

Interim Judicial Complex, High Court of Andhra Pradesh,
Nelapadu, Amaravati- 522 237, Guntur District.

E-Mail: aphclsc@gmail.com

Web site: www.aplsa.ap.nic.in

Roc.No.56 /APHCLSC/2024, Dt: 03-02-2024.

Smt. G.MALATHI ,
(District & Session Judge),
SECRETARY,
APHCLSC.

Sub: A.P. High Court Legal Services Committee – Accounts – Supply of Stationery Consumable Items – Sealed Quotations – Called for – Regarding.

Ref: Note File Orders of the Hon'ble Secretary, A.P. High Court Legal Services Committee, Dt. 28-12-2023. & 3.2.24.

With reference to the above subject and reference cited, the Office of the A.P. High Court Legal Services Committee intends to purchase certain stationery items/Registers. Hence, Sealed Quotations are invited for supply of the following Stationery items and Registers from the Stationery Dealers/Suppliers.

S.No.	NAME OF THE ARTICLE	Required
1.	A4 Size White Papers	10 Boxes
2.	A4 Size Judgment Papers	10 Reams
3.	2 Quire Cloth Binding Registers	12
4.	3 Quire Cloth Binding Registers	25
5.	Green gel pens	20
6.	Blue gel pens	30
7.	File pads (urgent & ordinary)	500
8.	Writing pads	05
9.	Pay Bill Registers	02
10.	Scribbling note pads	30
11.	Cloth Covers (legal size)	50
12.	Cloth Covers (A4 SIZE)	80
13.	Erasers (Apsara non dust)	06
14.	Sharpeners	06
15.	Sticky notes	06
16.	Markers	12

17.	Inward & Outward Registers	10
18.	Cello tape white (2 Inch)	06
19.	Cello tape brown (2 inch)	06
20.	Envelop Covers (11X5)	1000
21.	Envelop Covers (10X5)	1000
22.	Whiteners	06
23.	Staplers (small size)	06
24.	Single punch (12 size)	02
25.	Paper Napkins	1 box
26.	Pencils (Apsara)	5 box
27.	Tags	3 bunch
28.	Fevistick	15
29.	Sanitizer	01
30.	stapler pins (no.10)	3 boxes
31.	File docketts	2500
32.	scissors (hand size)	02
33.	Strip file (A4)	50
34.	Stamp pads	10
35.	Stamp pad ink bottles (Hand Size)	06
36.	Blade knife (18mm)	06
37.	Wall Hooks	10

The intended Dealers / Suppliers shall submit their lowest quotations for supply of the above said Items/Registers clearly mentioning the delivery time, inclusive of all taxes etc. in a sealed cover to this office on or before 06.02.2024. The quotations received after 5.00 p.m. on will not be considered.

The A.P. High Court Legal Services Committee reserves the right to reject any or all quotations without assigning any reason whatsoever.

Yours Sincerely,


SECRETARY
APHCLSC

To
Notice Board of A.P. State Legal Services Authority,
High Court of A.P., Nelapadu, Amaravati -522237.